



Rockwills Corporation Pte Ltd (199704239z)
10, Anson Road, #18-23, International Plaza
Singapore 079903
Tel: (65) 6221 8633 Fax: (65) 6538 1362

Rockwills

Dear Sir,

Request For Retrieval of Will

Kindly process the request below and notify the undersigned within 5 working days of receipt of this request:

1. Requested By:	1.1 Testator during lifetime (Name): Or 1.2 Executor upon Testator's demise (Name):
2. Enclosure/s:	2.1 From Testator: 2.1.1 Photocopy of NRIC 2.2 From Executor: 2.2.1 Photocopy of NRIC 2.2.2 Death Certificate of Deceased or other documents proving death
3. Retrieval via:	3.1 <u>Self collection</u> from Rockwills, on 3.2 <u>Authorized person</u> to collect from Rockwills on 3.2.1 Name: 3.2.2 NRIC number: <i>Please enclose photocopy of authorized person.</i> 3.3 <u>Courier</u> to the following address:
4. Covenants:	4.1 Testator: I shall not hold Rockwills Corporation Pte Ltd responsible in the event the will is damaged, lost or tampered with in the course of delivering it by the courier company or the person authorized to collect it. 4.2 Executor: I shall not hold Rockwills Corporation Pte Ltd responsible in the event the will is damaged, lost or tampered with in the course of delivering it by the courier company or the person authorized to collect it.
5. Reminder:	<i>The will is deemed to have been received by you after one month from the date of this request unless Rockwills is informed otherwise.</i> <i>Please be reminded that the will is an important document and hence must be kept secure at all times. In relation to this, please ensure you have made the necessary preparation or else continue to keep with Rockwills.</i>

Yours faithfully

Name:
NRIC number:
Date: