



Central Provident Fund Board

Website : www.cpf.gov.sg CPF Call Centre: 1800-227 1188
E-mail : member@cpf.gov.sg

For Official Use Only
Serial No.

CPF Nomination Form

- NOTE:
This form may take you 10 minutes to complete.
Please read the instructions carefully on CPF nomination before completing the form.
Please furnish all information required in the form. An incomplete form will delay the processing of your form.
Please sign against amendments made. Use of correction fluid/tape will render the application void.
Your witnesses must not be yourself or your nominee(s). They must be at least 21 years old. We would encourage you to complete this form before our Customer Service Officers (CSOs) at any of our Service Centres who can be your witnesses and clarify any questions you may have in respect of the nomination process.

1. PARTICULARS OF CPF MEMBER

Name (as in NRIC/Passport)
NRIC or CPF Account Number
Tel/HP No.:
Email Address:
Marital Status Date of Marriage (dd/mm/yy) Country where marriage took place

2. PARTICULARS OF NOMINEE(S)

Table with 5 columns: Name (as in NRIC/passport), NRIC/Passport No., Full Address / Email Address (if applicable), Relationship to CPF member, Share (in %) *
Total (%)

* Figures under this column should add up to 100%

3. PARTICULARS OF WITNESSES

Table with 3 columns: Name (as in NRIC / Passport), 1., 2.
Rows include: NRIC / Passport No., Address, Tel / HP No., Relationship to CPF Member, Signature

4. DECLARATION

- i) I do not wish to distribute my CPF moneys according to the Intestacy laws/Inheritance Certificate, whichever is applicable. I wish to distribute my CPF moneys and any shares in an approved corporation to the person/persons named in the form.
ii) I nominate the person/persons named in the form to receive according to the share set down against his/her/their name(s) the CPF moneys and any shares in an approved corporation designated under section 26(1) of the Central Provident Fund Act payable on my death out of the Central Provident Fund under section 25(1) of the Act.
iii) I declare that where any further distribution of shares in an approved corporation will result in fractions of shares, the remaining shares shall not be distributed but shall be received by the nominee first-named in the form who survives me.
iv) I understand that this nomination will be superseded by a subsequent nomination made by me under Central Provident Fund (Nominations) Rules.
v) I understand that this nomination shall not supersede any nomination made by me under the Central Provident Fund (Minimum Sum Scheme Nominations) Rules.
vi) I sign/thumbprint on the form
(a) in the presence of the 2 witnesses; and
(b) after the contents have been read over and explained to me in (please specify language/dialect)
by (Name) (NRIC/Passport No.) in the presence of the 2 witnesses.

Signature/Right Thumbprint of CPF member

Date

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| | | |
|----------------------|--|---------------------|
| Receipt Date: | | |
| Checked By: | | Verified By: |
| Remarks: | | |

IMPORTANT NOTES

GENERAL INFORMATION ON CPF NOMINATION

1. If you wish to make a nomination or if you have already made a nomination, please note that:
 - a) A marriage will automatically revoke an existing nomination, if any.
 - b) A divorce does not revoke an existing nomination, if any.
 - c) A will cannot be used to distribute CPF savings, if any.
 - d) If any of your nominees is below the age of 18 years at the time your CPF moneys are paid out, his/her share will be forwarded to the Public Trustee for administration until he/she reaches 18 years of age.
 - e) If any of your nominees is an undischarged bankrupt at the time your CPF moneys are paid out, the Board will be legally obliged to inform the Official Assignee (OA) of any assets that are due to him/her as his/her estate is vested in the OA by virtue of the laws in Singapore relating to bankruptcy.
2. The following are the components covered and not covered under CPF Nomination:

| Covered under CPF Nomination† | Not covered under CPF Nomination |
|---|---|
| (a) Savings in the Ordinary, Special, Medisave and Retirement Accounts; (b) Discounted SingTel (ST) shares | (a) Cash and investments held under the CPF Investment and Scheme-Ordinary Account (CPFIS-OA); (b) Investments held under the CPF Investment Scheme-Special Account (CPFIS-SA); (c) DPS claim proceeds*; and (d) Properties bought with CPF savings**. Assets marked (a) and (b) form part of the deceased's estate. * For DPS claim proceeds, please approach your insurer, Great Eastern Life or NTUC Income for more information. ** These will be distributed according to the manner of holding. If the property is held as joint tenancy, the deceased's share of the property will pass by operation of law to the remaining surviving owner(s). Otherwise, the deceased's share of the property will form part of the deceased's estate. |

†In the absence of nomination, Discounted SingTel (ST) shares will be included as part of your estate. Others will be forwarded to the Public Trustee for distribution.

3. You do not need to make a nomination if you wish to distribute your CPF moneys to your family members under the intestacy laws for (non-Muslims)/Inheritance Certificate (for Muslims).
 - a) For non-Muslims:
 - I. If you are single, your CPF moneys will be divided equally between your parents.
 - II. If you are married with children, half of your CPF moneys will be given to your spouse, and the remaining half divided equally among your children.
 - b) For Muslims, your CPF moneys will be distributed according to the Inheritance Certificate, which your family members can obtain from the Syariah Court.

For more information on the distribution of your CPF moneys under the intestacy laws/Inheritance Certificate and under CPF nomination, please refer to the Frequently Asked Questions at our website, www.cpf.gov.sg.

4. By completing this form, your nominee(s) will receive your CPF savings in CASH upon your demise. However, please visit us at any of our Service Centres if:
 - a) You wish to have all or some nominees receive your CPF savings in their CPF ACCOUNTS upon your demise, or
 - b) You are the authorized person for the Mentally Incapacitated (MI) member and wish to make a new nomination on behalf of the MI member.

As the above nomination involves different procedures, we would like to explain to you personally before you make the nomination.

INSTRUCTIONS FOR COMPLETION OF NOMINATION FORM (Please use DARK INK to complete the form)

1. The Board encourages you to complete this form before our Customer Service Officers (CSOs) at any of our Service Centres who can be your witnesses and clarify any questions you may have in respect of the nomination process. Please come personally with your identity card/passport and the required details of your nominee(s) to any of the CPF Service Centres.
2. If however, you choose 2 witnesses other than our CSOs, both witnesses must be at least 21 years old and they must not be any of the nominee(s). You cannot be a witness. Please see the instructions below for further details.
 - I. The member must get 2 witnesses to complete Section A, and must sign the form in the presence of both witnesses.
 - II. For a nomination made either in or outside Singapore, the 2 witnesses completing Section A:
 - a) must not be the nominee(s) or the member who is making the nomination;
 - b) must be at least 21 years old and be of sound mind.
 - III. For a nomination made outside Singapore, it is recommended that at least one of the 2 witnesses completing Section A be a Singaporean, Singapore Permanent Resident, Notary Public or an official from the Singapore High Commission / Embassy of the Republic of Singapore.
 - IV. The date of the nomination must not be post-dated.
 - V. The member must sign against any cancellation or alteration. The use of correction fluid is not allowed.
 - VI. If a member nominates more than four (4) nominees, another CPF Nomination Form (fully completed and signed by the same 2 witnesses in Section A) must be submitted.
 - VII. We will process your nomination form within 4 working days if you submit the form at our service counter. Alternatively, we will process your nomination form within 2 weeks if you post the form within the next 5 working days.

For enquiries, please call the CPF Call Centre at 1800-2271188 or visit our website at www.cpf.gov.sg for more information.

CPF Service Centre
 CPF Building
 79 Robinson Road
 Singapore 068897

CPF Bishan Service Centre
 3 Bishan Place
 #01-01
 Singapore 579838

CPF Jurong Service Centre
 21 Jurong Gateway Road
 #01-01
 Singapore 609646

CPF Tampines Service Centre
 1 Tampines Central
 #01-01
 Singapore 529508

CPF Woodlands Service Centre
 5 Woodlands Civic Centre
 900 South Woodlands Dr
 #01-02 Singapore 730900